

CHIEF CONSTRUCTION INSPECTOR

Coachella Valley Water District

(Palm Desert, CA)





THE COMMUNITY

The Coachella Valley (Valley) has nine diverse cities: Palm Springs, Cathedral City, Palm Desert, Rancho Mirage, Indian Wells, La Quinta, Desert Hot Springs, Indio, and Coachella, as well as portions of unincorporated Riverside County that have their own unique histories and personalities. The Valley is an alluring destination for both residents and tourists alike with year-round sunshine, low cost of living, and a variety of cultural activities. Lush golf courses, sensory spa treatments, excellent dining options, natural beauty, and an exciting nightlife combine to make the ultimate resort experience. The Valley is more than a destination, it has its own distinct vibe and lifestyle.

The Valley is a desert in Southern California which extends approximately 45 miles in Riverside County, southeast from the San Bernardino Mountains to the northern shore of the Salton Sea. It is approximately 15 miles wide along most of its length and is surrounded by scenic, rugged mountains. To the north is Mount San Gorgonio; on the north and the east, the Little San Bernardino Mountains; to the west, the San Jacinto Mountains; to the south, the Santa Rosa Mountains; and to the east in the distance, the Chocolate Mountains.

With more than 350 days of sunshine per year and the warmest winters in the western US, the Valley is recognized as the golf, tennis, and polo capital of the West. Recreational hiking and horseback riding are popular in the many accessible canyon and mountain areas. The Valley draws a significant numbers of leisure travelers with its variety of attractions and special events.

THE COACHELLA VALLEY WATER DISTRICT

Coachella Valley Water District (CVWD) is unique in that it provides several water-related services:

- Domestic water
- Wastewater Treatment
- Recycled (Non-potable) water
- Agricultural Irrigation & Drainage (Canal Water)
- Stormwater Protection and Flood Control
- Groundwater Replenishment and imported Water
- Water Conservation

CVWD has a rich history that dates back to 1918. All drinking water comes from a vast aquifer, and CVWD imports Colorado River water via a 123-mile canal for agricultural and golf course irrigation. Groundwater replenishment occurs at three facilities. CVWD was among the original signatories to the Party of Seven Agreement of 1931, which divided California's share of Colorado River water. CVWD is a State Water Contractor with an entitlement that, when combined with that of neighboring Desert Water Agency, is the equivalent to the third largest entitlement in the state. Only one other agency in California has entitlements to Colorado River and State Water Project water.

CVWD's mission is "To meet the water related needs of the people through dedicated employees providing high quality water at reasonable cost." CVWD has offices located in the cities of Palm Desert and Coachella and has nearly 1,000 square miles within its boundaries. Most of the service area is in Riverside County, but CVWD also extends into Imperial and San Diego counties. A governing five-member Board of Directors is elected from five geographic divisions for four-year terms.

This fiscal year, CVWD has \$165.6 million budgeted for capital projects and \$300 million for operating and maintenance. Currently, CVWD has a staff of more than 560. For more information, please visit www.cvwd.org.

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THE OPPORTUNITY

Reporting to the Assistant Director of Engineering Services and Planning, the Chief Construction Inspector coordinates the work of the construction inspectors, trains inspectors in various technical aspects of construction, office work and field inspection duties.

This position supervises one Scheduler, one Lead Constructor Inspector, and six Construction Inspectors. This position also manages between two to three consultant inspectors and will plan and coordinate the work of the inspection staff and consultants to maintain adequate inspection of construction workmanship and usage of materials. Construction projects include domestic water, sanitary sewer, irrigation/canal improvements and regional stormwater flood control Capital Improvement Projects led by the District and sometimes private land development projects that construct infrastructure for the District to take ownership of after completion.

Top duties include:

- Reads, interprets, and studies architectural and engineering plans, specifications, and design for Developer and Capital Improvement Projects.
- Monitors both Capital Improvement Projects and Developer Projects and makes sound determinations on the construction works to ensure compliance with the approved construction plans and specifications.
- Ensures adequate documentation of construction works to meet the Engineering department requirements and auditing.
- Writes in a clear, concise, and effective manner with minimal direction. Prepares reports and provides written correspondence as needed.
- Under direction of the Engineering Manager, reviews, plans, coordinates and schedules the work of the inspection staff to maintain adequate inspection of construction workmanship and usage of materials.
- Reviews the daily field activities of the contractor on both Developer and Capital Improvement Projects.
- Provides occasional construction support and assistance to Engineering office and field staff as required for the development of construction cost estimates and constructability reviews.
- Attends project meetings during design development and during construction as necessary.
- Reviews staff inspection reports of construction activities for clarity, conciseness, completeness, relevance, and consistency on a daily basis.
- Maintains the inspection budgets developed for construction projects, ensuring accuracy, thoroughness, and attention to detail. Reviews them with the Engineering Manager.
- Manages consultant contracts as necessary with knowledge of project management principles, contract interpretation, principles and methods of contract budget administration, and basic accounting practices.
- Reviews material submittals of subdivision and capital improvement projects for conformance with plans and specifications, and submits report to the Engineering Manager.
- Investigates and reports all construction damage incidents, private or public for review by the Engineering Manager.
- Meets with the public and contractors on a variety of construction, engineering, and inspection activities. Conducts pre-construction conferences for subdivision projects.
- Under direction of the Engineering Manager, implements and adheres to District policies, procedures, and departmental functions.
- Coordinates with Engineers and Contractors to resolve construction related issues during construction.
- Coordinates with District Engineers as needed during the development of Capital Improvement Projects to facilitate constructability and reduce the potential for change orders during construction.
- Assists in the preparation and evaluation of proposals from consultants.
- Develops necessary Board Action Items related to inspection for the Engineering Manager to present before Board of Directors as necessary.
- Collects and verifies Developer insurance documentation.

THE IDEAL CANDIDATE

The mission of the Engineering Department is to: Provide professional engineering and technical services that ensure long-term comprehensive planning, reliable project design, and quality construction management to meet the water related needs of the Coachella Valley.

The District seeks an experienced construction inspector with a proven track record working on successful Capital Improvement Projects and Develop Projects to join its team. The ideal candidate will be well-organized, effective and able to prioritize timelines and projects. This person will have sound judgement, be visible within the office and on work sites, and ensures policies and procedures are followed.

In addition, the ideal candidate will have the following:

Education and Experience

- A bachelor's degree in Civil Engineering or Construction Management from an accredited university is preferred. (Technical or Trade training/experience that would prove qualifying will be considered.)
- Five years of responsible experience in civil engineering projects and the construction of capital improvement and developer contracts, with one year of supervisory experience is preferred. (An equivalent combination of experience and education sufficient to perform the essential Chief Inspector functions and provide the required knowledge and abilities may be acceptable.)

Licenses and Certificates

- Certification as a Certified Construction Manager (CCM) through the Construction Manager Certification Institute (CMCI) and the Construction Manager Association of America (CMAA) is required or the ability to obtain certification within 2 years of employment; AND

Possession of either of the following combinations of certification or the ability to obtain within the first year of employment:

OPTION A: ACIA (American Construction Inspectors Association)

Division I -- Engineering or Division II -- Building

AND

Division IV -- Public Works

OR

OPTION B: ICC (International Code Council)

Building Inspector or Plans Examiner or Certified Building Official

AND

ACIA Division IV -- Public Works

- Possession of a valid California Operators License issued by the State Department of Motor Vehicles. Department of Motor Vehicles driving record may influence employment or classification. Possession of a valid License as a Professional Engineer in the State of California is desirable.

COMPENSATION

The monthly salary range for this position is \$8,505 to \$11,874 and will be dependent upon the qualifications and experience of the selected candidate. In addition, benefits are provided which include: health, dental, and vision insurance; participation in the California Public Employees' Retirement System; holidays (13 per year); vacation; sick leave; Deferred Compensation programs including 457 and 401A plans, and educational reimbursement. Relocation assistance is also offered. This position is subject to a 2-5% COLA effective January 1, 2023.

HOW TO APPLY

Please apply **on-line** immediately at www.alliancerc.com. CVWD is targeting mid-December 2022 for candidate interviews. For questions and inquiries, please contact:

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