

DEPUTY CITY ATTORNEY III/IV – WATER AND ELECTRIC UTILITIES

City of Anaheim, CA





THE COMMUNITY

The City of Anaheim (interchangeably the “City” or “Anaheim”), situated in the heart of Orange County, California, has a population of approximately 350,000 residents within its 50 square mile city limits. It is the largest city in Orange County, one of the ten largest cities in California, operates the only municipal electric system in Orange County, and operates its own state-certified water quality laboratory. Anaheim features a mild year-round climate with easy access to a wide array of cultural, entertainment and recreational options. The City embraces a vibrant cultural arts community, and several museums and performing arts venues. Professional sports teams include the Angels Baseball team and the Anaheim Ducks Hockey team. Entertainment options include The Disneyland Resort, golf, boutique shopping and a wide variety of restaurants. More than 40 million people visit Anaheim annually.

Anaheim has four distinct historic districts located in Central Anaheim. These districts encompass approximately two square miles and reflect the City’s pride in, and emphasis on, maintaining the character and heritage of Anaheim. Anaheim also boasts world-class meeting and entertainment venues including the Anaheim Convention Center, which is LEED-certified, the largest on the west coast, and has the largest municipal solar photovoltaic (PV) system on top of a convention center in North America; the Honda Center; the City National Grove of Anaheim; and the Anaheim Garden Walk. The City is home to a large number of diverse employers, including Walt Disney World Co., L-3 Communications, Kaiser Permanente, Extron Electronics, and Northgate Gonzalez Markets.

Over the years, Anaheim has been transformed from a small farming community to an international destination. It is the home to major sports, entertainment, recreational and industrial communities. Boundless shopping, nightlife and dining options add to the appeal of this world-class City. Anaheim’s thriving visitor industry and business community help support the City’s neighborhoods and make Anaheim a great place to live, work and play.

To learn more, go to: www.anaheim.net

THE GOVERNMENT

Founded in 1857 as Orange County’s first city, Anaheim is a full service, charter city with a council/manager form of government. The City Manager and staff oversee the day-to-day operations, while a seven-member City Council sets policy and serves as the representatives for Anaheim’s residents. The City Council includes a mayor elected to represent the entire city at large and six council members who are elected by districts. Enterprises, including Anaheim Public Utilities, the City-owned not-for-profit water and electric utility that offers quality electric and water services to residents and business in Anaheim at rates among the lowest in Orange County, and the Convention, Sports & Entertainment Department, which runs the Anaheim Convention Center (the largest convention center on the West Coast) and oversees the Honda Center, Angel Stadium of Anaheim and the ARTIC Transit Center, make up a large part of Anaheim’s annual budget. Anaheim’s departments include City Administration, the City Attorney’s Office, the City Clerk’s Office, Housing and Community Development, Economic Development, Community Services, Finance, Fire & Rescue, Human Resources, Planning & Building, Police, Public Utilities, Public Works, and Convention, Sports & Entertainment.

THE CITY ATTORNEY’S OFFICE

The Office of the City Attorney provides legal advice and services to the City Council, City officials, staff, departments, boards, commissions, and related City entities and enterprises such as Anaheim Public Utilities. It also protects the interests of the City

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and its citizens and assures that actions by, or on behalf of, the City and its related entities are in accordance with applicable legal requirements. The Anaheim City Attorney's Office fosters a collaborative and collegial environment, staffed with committed professionals who take pride in the work they do, the services they provide, and supporting each other.

THE POSITION

Reporting to the Chief Assistant City Attorney and working closely with the Assistant City Attorney who serves as General Counsel to Anaheim Public Utilities, the Deputy City Attorney assigned to work with Anaheim Public Utilities is one of three lawyers dedicated to supporting the department. The incumbent will perform a wide variety of legal duties ranging in difficulty from moderate to highly complex.

Key job responsibilities for the Deputy City Attorney assigned to work with Anaheim Public Utilities include:

- Perform legal research and prepare written and oral opinions on various legal issues;
- Provide legal guidance to the Public Utilities Board, the Public Utilities Hearing Board, and the Underground Conversion Subcommittee;
- Oversee public hearings and ensure compliance with Proposition 218, Proposition 26, the Public Contracts code (including dealing with bid protests and the use of design-build contracts), CEQA, and other environmental rules and regulations;
- Coordinate assigned activities with other divisions, departments, and outside agencies;
- Respond to public inquiries; provide advice on customer service issues; and provide advice about legislative and regulatory matters;
- Draft contracts, resolutions, and ordinances;
- Negotiate and draft telecommunications and technology agreements;
- Provide advice about Joint Powers Authorities and work with industry groups on issues of mutual interest and legislation; and
- Provide advice to City officials on any areas of municipal law, including public hearings and compliance with the Public Records Act, the Brown Act, and state and local conflict of interest statutes, regulations, and ordinances.

Experience, Education and Certifications

Requires at least four (4) years of increasingly responsible experience related to municipal law, as well as applicable or analogous experience working with water and/or electric utilities. A Juris Doctorate degree from an accredited law school and a California license to practice law are required. The best qualified candidates will have in-depth knowledge regarding areas of municipal law, power purchase agreements, Propositions 218 and 26, water and electric rules and rate setting, the Public Contracts code (including dealing with bid protests and the use of design-build contracts), CEQA and other environmental rules and regulations. Prior experience working for a publicly owned utility is highly desirable.

Requires a license to practice law in the State of California and the United States District Courts located in California. Also requires possession of an appropriate, valid California driver's license.

THE IDEAL CANDIDATE

The ideal candidate has professional integrity and ethics; is a strategic and a tactical thinker; is conscientious, responsive, and collaborative; possess political acumen; and is comfortable working in a fast-paced, highly regulated industry. The candidate is hard working, enjoys challenges, and energetically embraces diverse issues. Outstanding communication skills, the ability to effectively present complex information and think on ones feet, and having the confidence to assertively advocate for matters that are in the best interests of the City are highly desired characteristics.

The selected candidate will be someone who is a problem solver, accepts difficult assignments and responsibilities, is a big picture thinker, and is intuitive, respectful, and team-oriented. The candidate will be knowledgeable, reliable, transparent, and flexible. Lastly, the person will embrace the "Anaheim Way" of doing business and the opportunity to make positive impacts throughout the community.

COMPENSATION

The annual salary range for a Deputy City Attorney III is \$131,054 to \$180,199 and for a Deputy City Attorney IV it is \$137,606 to \$189,209. In addition to a competitive salary, the City of Anaheim offers a comprehensive benefits package including:

- Retirement – California Public Employees' Retirement System (CalPERS) 2.7% at age 55 for classic members who are existing CalPERS members of any agency with reciprocity (there is a 12% employee contribution); or 2% at age 62 for new employees who have never been a CalPERS member, or a CalPERS member but has a break in service longer than six (6) months (there is 7.5% employee contribution). The City does not participate in the United States Social Security Administration system.
- Health Plans – The City offers two HMO and two PPO health plans. Vision coverage is included at no cost. Employees may waive medical coverage and receive an opt-out credit upon providing proof of coverage through another medical plan. Employees hired after March 31, 1986 pay 1.45% towards Medicare.
- Dental Plans – The City offers employees two dental insurance plans. One of the dental plans is offered at no cost to the employee.
- Retiree Health Savings Plan (RHS) – Employees are enrolled in a RHS Plan funded by a City contribution and an employee contribution. The RHS Plan allows employees to save, on a tax-free basis, for medical premiums in retirement.
- Vacation – Accrual at the rate of four (4) to nine (9) hours per pay period, depending upon the length of City service. New employees start at four (4) hours per pay period. Employees are eligible to take vacation leave upon completion of 13 pay periods.
- Sick Leave – Accrual at the rate of three (3) hours per pay period, which equals 78 hours annually. Employees receive payment each January for all accumulated sick leave hours in excess of 175 hours. One floating sick day may be offered after January 1st of each calendar year.
- Holidays – Ten (10) paid holidays provided annually. Administrative Leave - Sixteen (16) hours of administrative leave may be offered after January 1st of each calendar year.
- Other Insurance Benefits – The City offers and contributes towards the payment of a group life insurance program for employees and their eligible dependents. Short-term and long-term disability (STD and LTD) insurance coverage is provided at no cost to the employee.
- Miscellaneous Benefits – The City offers a Health Care Flexible Spending Account and a Dependent Care Flexible Spending Account, and participation in either reduces taxable income. The City offers a voluntary 457 Deferred Compensation Plan as a tax-deferred savings option. The City offers an Employee Assistance Program, REACH, free of charge to its employees and family members.
- Access to credit union membership, which provides City employees with a variety of products, services, and benefits.

HOW TO APPLY

Please apply on-line immediately at www.alliancerc.com. Candidate resumes are reviewed and forwarded to the City of Anaheim continuously. The City of Anaheim is holding candidate interviews the first week of August 2022. For questions, inquiries or candidate recommendations, please contact:

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 <https://www.linkedin.com/company/alliance-resource-consulting>

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