

FINANCE MANAGER

Marin Municipal Water District

(Corte Madera, CA)





THE COMMUNITY

Marin County is a dynamic community of involved residents who enjoy a high quality of life marked by beautiful beaches, groves of redwoods and oaks, rolling foothills, and scenic valleys. Marin is a recreation destination for the entire Bay area and is known for its combination of rural and suburban lifestyles. Marin County residents enjoy an abundance of cultural activities. The area has an excellent public school system and full spectrum health care available through Marin Health and Kaiser Permanente. All the delights and adventures of the San Francisco Bay area, Sonoma County, Napa County and the Pacific Ocean are within easy commuting distance.

MARIN WATER

Located north of San Francisco, just over the Golden Gate Bridge, the Marin Municipal Water District (Marin Water) delivers water to over 190,000 residents in a 147-square-mile area of southern and central Marin County. Marin Water serves ten incorporated cities and towns, including San Rafael, Mill Valley, Fairfax, San Anselmo, Ross, Larkspur, Corte Madera, Tiburon, Belvedere, and Sausalito, as well as other unincorporated portions of Marin County. The District owns and protects over 20,000 acres of watershed that flow into its seven reservoirs located on Mt. Tamalpais and in west Marin. The watershed also provides over 150 miles of roads and trails that serve over 2 million visitors annually.

Marin Water employs 240 full time employees and is governed by a five-member Board of Directors, each of whom is elected to represent one of five geographic areas. The directors serve overlapping four-year terms. The Board establishes policy on the district's mission, goals, and operations.

Additional information can be found at www.marinwater.org.

THE OPPORTUNITY

Marin Water ended the 2021 fiscal year with strong financial performance. The year-end fiscal results included adequate reserves, solid operating revenues with budgetary constraints, and positive budget-to-actual results. The District continues to follow responsible financial policies and examine ways to be well positioned to ensure long-term fiscal sustainability.

Marin Water's financial goals also include responsibly managing its resources with care, foresight, and transparency. Throughout the year, its team is responsible for implementing the capital and operating budgets, continually monitoring fiscal performance, and working across the organization to develop long term financial plans.

In June of 2019, the District adopted its two-year budget for fiscal years 2021-22 and 2022-23. The total budget for fiscal year 2021-22 is \$114.8 million, which includes an operating budget of \$88.7 million and a capital budget of \$26.1 million. The fiscal 2022-2023 budget includes an operating

FINANCE MANAGER

Marin Municipal Water District

budget of \$92.2 million and a capital budget of \$23.9 million. The biennial budget allows for greater investment in the infrastructure and continued protection and management of the watershed lands and reservoirs.

Reporting to the Finance Director/Treasurer, the Finance Manager plans, directs, and controls District programs in the areas of financial planning, reporting and control; as well as procurement, accounting, budgeting and auditing. This position supervises the 8-10 employees in the Accounting and Purchasing units, which include financial accounting, cash management, payroll, accounts payable, purchasing, and budget monitoring functions. This position is responsible for functional management of the financial modules of the District's enterprise resources planning (ERP) system including all financial accounting and HRIS modules. Finally, this position assists the Finance Director with financial strategic planning; and does related work as required.

THE IDEAL CANDIDATE

Marin Water prides itself in providing outstanding fiscal management and excellent customer service to its community and stakeholders. The District is well known for its exciting and multi-faceted projects, engaged and active stakeholders and commitment to being an innovative environmental steward. It seeks an outstanding senior level public sector accountant to be its next Finance Manager.

The top areas of focus for the next Finance Manager will be:

- **Operations** – Manage the day-to-day financial operations and staying abreast of GASB implementation
- **Reporting** – Oversee the year-end audit process and annual financial reporting
- **Fiscal Management and Budgeting** – Maintain district-wide budgetary controls and oversee payroll, procurement, and cash management functions
- **Leadership and Staff Development** – Be a visible and supportive manager while also providing mentoring and coaching to staff

The ideal candidate will be a professional, hardworking leader with good judgement. This person will be an independent and self-starting manager that is comfortable delegating, mentoring and coaching Finance Division staff on a variety of assignments. They will also be collaborative, supportive and solutions-oriented with other departments. Lastly, the ideal candidate will be adaptable and able to reprioritize team assignments as the District continues to evolve to address new challenges.

Education, Experience and Certifications

Any combination equivalent to experience and education that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

- Bachelor's degree in Business Administration, Accounting, or a related field, and preferably a Masters degree; and
- Seven years of increasingly responsible experience in administering the business operations of a public or private organization, preferably a utility, at least five of which must have included managing and administering a professional and technical staff.
- Experience with cost of service analysis and Proposition 218 requirements is a plus.
- Possession of CPA certificate is highly desirable.

COMPENSATION

The salary for this position is within an established annual range of \$163,548 to \$207,432. Placement within the range will be dependent on the experience and qualifications of the successful candidate. Fringe benefits include: CalPERS health insurance, Delta Dental insurance, vision care reimbursement, paid vacation, administrative leave, sick leave, 12 paid holidays per year, retirement benefits through CalPERS, and a \$2,500 annual management allowance for education and training.

Additional information will be provided upon request.

HOW TO APPLY

Please apply **on-line immediately** at www.allianceRC.com. Candidate resumes will be reviewed as they are submitted. Marin Water will begin selection for candidate interviews in early August. For questions, inquiries or candidate recommendations, please contact:

Sherrill Uyeda or Cindy Krebs

ALLIANCE RESOURCE CONSULTING LLC

Telephone: (562) 901-0769

Email: suyeda@alliancerc.com or
ckrebs@alliancerc.com



<https://www.linkedin.com/company/alliance-resource-consulting>

An Equal Opportunity/ADA Employer

