

ASSISTANT GENERAL MANAGER - POWER SUPPLY

Burbank Water and Power

(Burbank, CA)





BURBANK WATER AND POWER

BWP is committed to safely providing reliable, affordable and sustainable services for our community. Our purpose is powering the flow of life, today and tomorrow.

BWP is a vertically integrated, community owned municipal utility serving the City of Burbank, California. BWP is owned and operated by the City of Burbank and is governed by the Burbank City Council and an appointed board of Burbank residents. BWP is not-for-profit, delivering service at cost. BWP's large customers include Walt Disney Company, Warner Bros., Amazon, Nickelodeon, and the Cartoon Network.

BWP safely provides reliable, affordable, and sustainable utility services through a strong organizational culture with a family atmosphere, proactive planning and management, application of new technologies, strong relationships with Burbank's policy-makers and citizens, and a commitment to a human performance and just safety culture. BWP's track record in these areas is exemplary, including system reliability performance that is among the best in the United States. Burbank is also proud to provide some of the lowest water and electric rates in the southern California region and is an American Public Power Association rated Diamond-level Reliable Electric Public Power Provider.

BWP is committed to prudent innovation for the benefit of its ratepayers: for example, Burbank is one of the few cities in southern California to have 100% "smart meters" for both electric and water service. Burbank remains committed to sustainability as the first city to commit to providing 33% of power from renewable sources by 2020. Burbank met this goal by 2015.

BWP's business, like other utilities, especially in California is changing in fundamental ways. Many of these changes directly affect BWP's operations, as California utilities move toward 60% renewable power by 2030 and 100% by 2045. Such targets will bring about a substantial amount of renewable energy which creates challenges in transporting, storing (short- and long-term) and delivering energy while balancing reliability and affordability. BWP will also be terminating its coal power purchase effective 2025 which introduces challenges and opportunities to meet the new renewable energy requirements and future GHG reduction targets. This is an exciting and dynamic time to be joining the BWP team.

The Burbank City Council and BWP Board are progressive and supportive. BWP also enjoys supportive and healthy relationships with its union representatives.

THE POSITION

The Assistant General Manager - Power Supply (AGM-PS) is the business unit leader for electric generation and transmission at BWP. The position is responsible for integrated resource planning; developing and administering long-term transmission and generation contracts as well as short-term arrangements; and managing the utility-owned on-site and off-site generation, including BWP's EcoCampus. The AGM-PS serves as the Assistant Project Director for a joint powers authority (JPA)-owned on-site combined cycle unit that serves five

ASSISTANT GENERAL MANAGER - POWER SUPPLY

Burbank Water and Power

other municipally-owned utility partners as well as a JPA-owned off-site Hydro-Power Project that serves one other municipally-owned utility partner. The AGM-PS also oversees the Energy Control Center, which is responsible for maintaining the BWP electrical system reliability and integrity.

The AGM-PS holds primary responsibility for updating the Integrated Resource Plan (IRP), an ongoing open-door, public process that will necessitate the AGM-PS to lead community meetings and planning engagements with city leadership.

The AGM-PS reports to BWP's General Manager. BWP's General Manager has seven other direct reports, including Assistant General Managers over customer service/marketing, finance, water, electrical services, operational technology, administrative areas, and an executive assistant.

BWP's total operating revenues are \$340 million. The Power Supply Business Unit's activities support approximately \$158 million in retail sales and \$15 million in wholesale revenues. It also manages approximately \$15 million in operational and maintenance expenses, \$14 million in wholesale expenses, and \$181 million in net capital assets. The AGM-PS is responsible for the JPA-owned MPP budget of \$23 million dollars and the Tieton Hydropower Project budget of \$2 million dollars.

BWP has 345 employees and the AGM-PS has 84 employees under five direct management reports: a Manager of the Energy Control Center responsible for power dispatching, scheduling and system operations; a Power Production Manager responsible for managing on-site and off-site generation as well as being responsible for BWP's facilities maintenance; a Power Resources Manager responsible for power supply contracts, integrated resource planning, pre-scheduling and wholesale trading activities; a Principal Electrical Engineer responsible for Power Production engineering; and a Senior Secretary for administrative and payroll support.

THE IDEAL CANDIDATE

The ideal candidate for this rewarding and challenging position has proven and demonstrated that he/she is:

A Strategic Thinker who has the analytical ability to find solutions to complex problems, the skill to make strategic business assessments of existing and emerging technology, the experience to conduct cost/benefit evaluations that take into account lifecycle and opportunity costs, and the dexterity to operationalize utility programs.

An Excellent Communicator and accomplished, persuasive presenter with the ability to lead strategic planning exercises and translate technical information into layman's terms. Someone who seeks input from and works effectively with people who have diverse views, interests, and backgrounds. A polished professional who is politically astute but apolitical in performance of job duties.

A Collaborator who excels as part of a team that uses vigorous participatory management and who builds and maintains trust-based relationships with other city departments, unions, neighboring jurisdictions, community members, and other publicly owned utilities.

A Courageous Leader who is committed to continuous improvement and who effectively manages professional and skilled employees. A team builder who is actively involved in staff development and who inspires team members to support each other as they learn and grow. Someone who is assertive and decisive.

Visionary with the ability to track emerging technologies and propose useful business initiatives to cost effectively leverage them.

Creative with an entrepreneurial spirit, the ability to find more efficient ways to meet organizational goals, and a passion for encouraging creativity in others.

Connected with utility industry contacts and environmental interest groups in southern California and beyond; engaged in cross-utility conversations.

Confident and willing to take prudent risks to advance utility goals in a changing business environment.

The best qualified candidate will offer a breadth of experience within the four primary components of the position's responsibilities: system operations, power production, resource planning, and energy marketing. At a minimum, he or she will be familiar with the operation of large combined cycle and/or single-cycle power plants.

To ensure successful outcomes, the selected candidate will have executive level experience with zero-based budgeting and staffing; policy and strategy development; and utility accounting and financing.

Qualifying Education and Experience:

Minimum Qualifications: Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary for acceptable job performance. Example combination includes graduation from an accredited college with major work in civil, electric, or mechanical engineering. Also requires six (6) years administrative experience, including three (3) years in the planning, direction, and coordination of a major division or section of a governmental, business, or utility organization. A valid California Class "C" driver's license or equivalent will be required at time of appointment.

Highly Desired Experience and Certifications: Registration as a professional engineer in the state of California; experience in public or investor-owned utility; experience managing staff in a 24-hour operations environment.

COMPENSATION & BENEFITS

Salary: \$175,552.32 to \$230,851.44 per year, negotiable, not subject to Social Security. Candidates who have earned certification as an Engineer or a Project Management Professional (PMP) may receive a 5.25% differential.

Benefits: Medical, dental and vision plans; CalPERS retirement plan; retiree medical plan; 457 deferred compensation program; vacation and holiday leave; tuition reimbursement; no-cost 24/7 on-site gym; off-site 50 meter lap swimming pool; EV charger parking; and additional benefits. For more information on employee benefits, visit: https://www.burbankca.gov/documents/174345/400292/Z+%28Unrepresented+Mid-Managers%29_.pdf/24693c63-feec-c7f4-e401-2b93af4ed2ea?t=1622753601694

HOW TO APPLY

Apply on-line at www.alliancerc.com by **September 17, 2021**. For questions and inquiries, please contact Cindy Krebs at ckrebs@alliancerc.com or 562-901-0769 x 336.

ALLIANCE RESOURCE CONSULTING LLC

1 Centerpointe Drive, Suite 440
La Palma, CA 90623

CITY OF BURBANK

The city of Burbank hugs the eastern San Fernando Valley, nestled between the Hollywood Hills and the Verdugo Mountains. Its 17 square miles contain a diverse resident population of just over 103,000 (2010 Census) and a working population that exceeds the number of residents (it is an urban city). Its excellent school system, extensive shopping choices, moderate year-round climate, tree-lined neighborhoods, and many parks make Burbank an excellent place to call home. Los Angeles and its many entertainment and cultural attractions including the Hollywood Burbank Airport are only a short drive away, with the beach to the west and the San Gabriel Mountains to the east.