

UTILITY RATES MANAGER

Burbank Water and Power

Burbank, CA



WHY WORK AT A COMMUNITY-OWNED UTILITY?

Adapting to a changing climate and unlocking the economic, societal, and environmental opportunities in that transition pivots around electricity.

As a result, the electric utility business is going to change more in the next decade than it has in the last century. On the supply side, wind and solar power are reaching immense scale and new technologies like green hydrogen are coming into view as coal wanes. Energy storage is just getting started. Legacy resources are finding new roles as renewable integration machines. On the demand side, building and transportation electrification are going mainstream. Behind the scenes, the Internet of Things and data science and privacy, cybersecurity, and customer choices around reliability, affordability, and sustainability are creating opportunities and challenges that we can only begin to imagine, from the granular to the global and everywhere in between.

Electric utilities need leaders and innovators and analysts, scientists and engineers of all stripes, customer engagement gurus, builders and operators and mechanics, system architects and information technologists, writers and speakers and communicators of all kinds, attorneys and policy wonks, accounting and finance and process improvement experts. **We need you.** Maybe you missed the technology revolution of the 1990s or, like most of us were just a spectator. **Here's your chance.** None of us were alive when Thomas Edison and Nikolai Tesla created the fundamental assumptions we live with today. **Ready to create the future? Here we go.**



BURBANK WATER AND POWER

Burbank Water and Power (BWP) is a community owned utility serving the citizens of Burbank, California. For over 100 years, BWP has provided reliable, affordable and sustainable water and electric services to the community. BWP is operated in the public interest, for the benefit of the residents and businesses of Burbank. As a community-owned utility, BWP does not operate for the financial benefit of stockholders who may live hundreds of miles away and have little interest in the community. With its offices located in the community, BWP is readily available to customers—in person, over the phone and online.

As an employee of BWP, you have the opportunity to contribute to a long tradition of municipal service to Burbank. Our mission is to safely provide reliable, affordable and sustainable utility services.

Burbank is the Media Capital of the World. BWP's large customers include Walt Disney Company, Warner Bros., NBC's West Coast Headquarters, Nickelodeon, and Cartoon Network. Burbank's all-time electric system peak was 322 MW. The Burbank City Council and BWP board are progressive and supportive. BWP also enjoys supportive and healthy relationships with its union members and representatives.

BWP is committed to providing Burbank with reliable, affordable, and sustainable electric service through proactive planning and management, application of new technologies, strong relationships with Burbank's policy-makers and citizens, and strict safety and environmental compliance. BWP has been a leader in the publically owned utility (POU) industry in California over the past two decades. BWP has been a leader in deploying Advance Metering Infrastructure, using analytics, managing utility cost to produce lower rates than our neighbors along with higher reliability while also achieving sustainability goals.

BWP's track record in these areas is exemplary, including system reliability performance that is among the best in the United States. BWP is committed to prudent innovation for the benefit of its ratepayers: for example, Burbank is one of the few cities in Southern California to have "smart meters" for both electric and water service. Burbank boasts some of the lowest electric and water rates in the nation.

In Burbank, the people's elected City Council regulate and approve BWP's rates, fees, and charges after they review recommendations made by the BWP General Manager. Council members are residents of Burbank who are familiar with BWP's operations and services. Decisions are made in Burbank, with input by members of the community.

Burbank is a Charter City that operates under the City Council-City Manager form of government. The five-member City Council is elected for four-year overlapping terms, with the Mayor appointed annually from among the Council. The City Clerk and the City Treasurer are also elected positions. The City Manager and City Attorney are appointed by the City Council. All other department heads are appointed by the City Manager. Burbank is a full-service City, employing over 1,400 people, including 345 at BWP.

Additional information can be found at <https://www.burbankwaterandpower.com/>

UTILITY RATES MANAGER

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THE POSITION

Reporting to the Chief Financial Officer, the Utility Rates Manager is responsible for planning, conducting and managing the complex utility rate setting process for BWP.

Typical duties for this position may include, but are not limited to:

- Managing all functions related to utility rate design, cost of service analysis and load forecasting, including, but not limited to financial analysis, rate comparison, revision, and implementation.
- Designing, analyzing, evaluating and making recommendations for utility rate structures and fees that support long-term and short-term financial and operational plans, according to best business practices and City policies, including progressive rate design.
- Obtaining and analyzing water and electric rates of regional utilities, including the examination and analysis of utility functions.
- Developing and managing cost allocation and pricing strategies for all utility products and services; applying applicable local, state, and federal regulatory requirements.
- Reviewing and confirming rate changes in billing systems.
- Analyzing customer consumption usage and making appropriate recommendations for changes in rates and programs to achieve efficiency and demand reduction goals.
- Using query languages to retrieve data from billing systems and data warehouses.
- Using statistical software.
- Analyzing proposed water and electric demand and supply projects using consistent financial and planning assumptions; assisting budget staff with forecasting of utility revenues.
- Developing, preparing, and maintaining a variety of revenue and consumption reports.
- Meeting with contractors, vendors, and outside agencies; coordinating work products.
- Developing and delivering presentations before the BWP Board, Burbank City Council, community groups and legislative and regulatory bodies.
- Reviewing work of other staff; training, supervising, and evaluating employees.

THE IDEAL CANDIDATE

BWP is seeking an individual with substantial utility rate setting experience to serve as Utility Rates Manager. This individual will thoroughly understand utility operations and will be adept at complex financial analysis, planning, forecasting, and risk assessment. The incumbent will be a skilled problem solver, relationship builder, and decision maker who is keenly familiar with all applicable local, state, and federal legislation and regulations, including Federal Energy Regulatory Commission standards. Finally, this person will have superior oral and written communication skills, solid leadership experience, and the proven ability to identify and implement improvements.

The ideal candidate should have an intense desire to maximize BWP's AMI water and electric meter information as an asset to fully integrate rate design as a key component to ensure BWP remains a leader in cost effectively integrating renewable energy (60% by 2030) in a reliable fashion while keeping competitive rates. One key responsibility would be designing and introducing city wide residential time of day rates and modernizing the commercial time of day rates BWP currently offers. The candidate will directly assist with developing conservation and demand side programs through rate design which supports BWP's efforts to keep total costs low for our customers.

QUALIFYING EDUCATION AND EXPERIENCE

Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary for acceptable job performance as determined by the City. Example combination includes, but is not limited to a Bachelor of Arts/Science Degree in accounting, business administration, economics, finance, mathematics, energy and resources studies, or a closely related field; AND four years of energy or utility sector experience.

COMPENSATION AND BENEFITS

The annual salary range for this position is \$122,638 - \$161,269, DOQ. The City's generous benefits program includes: CalPERS retirement, a 457 deferred compensation program, a retiree health savings plan, a cafeteria medical insurance plan, dental insurance, a vision plan, vacation and holiday leave, tuition reimbursement, a no cost 24/7 on-site gym, an off-site 50 meter lap swimming pool, EV charger parking and additional benefits. Further details will be provided upon request.

THE BWP ECOCAMPUS



The EcoCampus vision started with the need to relocate, modify and replace existing facilities to achieve greater employee efficiency and safety, improve traffic circulation, provide off-street parking and increase security. The EcoCampus incorporates sustainable elements, softens the exterior look of the site to appropriately blend into an urban setting, and maintains its industrial purpose to continue to add economic vitality to the community.

BWP's Water, Electric, and Administration buildings are all LEED Platinum Certified. LEED Platinum is the highest rating from the US Green Building Council in recognition of an energy efficient facility that is environmentally responsible, profitable, and a healthy place to work.

The innovative design of the BWP Centennial Courtyard showcases how an industrial ruin can be transformed into usable open space. All the storm water landing in

the Centennial Courtyard is directed to a utility tunnel running the length of the courtyard. The tunnel has been re-purposed into a phyto-extraction canal where carefully selected species of plants filter water runoff before releasing it back into the ground.

The architecture of the solar carport complements the Art Deco style found in many Burbank landmarks. The steel solar panel supports stretching from the arches resemble airplane wings to pay tribute to Burbank's rich history in aviation.

HOW TO APPLY

Apply on-line at www.alliancerc.com by **March 27, 2020**. For questions and inquiries, please contact Cindy Krebs at (562) 901-0769 or ckrebs@alliancerc.com.

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THE COMMUNITY

Tucked between the Hollywood Hills and the Verdugo Mountains in the heart of Los Angeles County, the City of Burbank is a picturesque city with a small-town feel that belies its prominent position in the world of entertainment. Its excellent school system, extensive shopping, moderate year-round climate, tree-lined neighborhoods, proximity to ocean and mountains, and many parks make Burbank an excellent place to call home.

Burbank's diversified economic base provides full-time employment opportunities for approximately 150,000 individuals across a wide variety of industries including high tech, retail, finance/banking and hospital/medical. In addition, the 17.16 square mile city has 41 public parks and facilities, a public golf course, equestrian trails, bike paths, a weekly Farmer's Market, outstanding municipal services, an innovative recycling program, and high performing schools. Named one of the nation's 100 Best Communities for Young People in 2008 and 2010, the City was also ranked the 16th safest city to live in the United States in 2016 by BusinessInsider.com.

Burbank is a full service city built by people, pride, and progress. In addition to Police, Fire, Parks and Libraries, Burbank has its own airport, wastewater treatment facility, recycling center, and landfills.

To learn more about Burbank, visit www.burbankca.gov, and read the article recently published by the New York Times, <https://www.nytimes.com/2020/01/28/realestate/burbank-calif-in-the-valley-over-the-hill-from-los-angeles.html>.