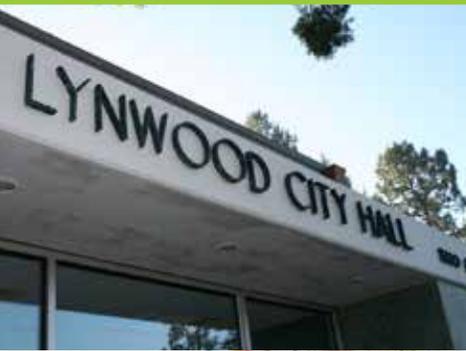


PUBLIC WORKS DIRECTOR

City of Lynwood, CA





THE CITY

Lynwood is a small, progressive city located approximately 13 miles south of downtown Los Angeles. The 70,000 people who call Lynwood home enjoy mild weather year-round, quaint neighborhoods, and easy access to shopping, dining and daily services.

THE CITY GOVERNMENT

The City of Lynwood is a general law city pursuant to California law and operates under the Council-Manager form of government. Five City Council Members are elected at large to four-year, staggered terms. The Mayor and Mayor Pro Tem are selected by their peers for one-year terms. Other elected officials include the City Clerk and City Treasurer. While most of the municipal operations and services are encompassed within the City, Lynwood contracts with the County for public safety services through the Los Angeles County Sheriff and Fire Departments. The County also operates the popular Lynwood Library located within the Civic Center. In addition, City Attorney services are provided contractually by a private firm specializing in local government. The City Council is supported by the four Commissions and Boards: Community Development Block Grant Advisory Board, Public Safety/Traffic & Parking Commission, Personnel Board, and Planning Commission.

City Departments include:

- City Manager's Office
- City Attorney
- City Clerk
- City Treasurer
- Development Compliance & Enforcement
- Finance & Administration
- Human Resources
- Public Works
- Recreation & Community Services
- Technology & Media Support Services

Lynwood's FY 2017-2018 budget totals \$105.9 million (including CIP). The City has a workforce of 270 and employees are represented by two associations/bargaining groups, the Lynwood Employees' Association (LEA), and the Lynwood Employees Management Group (LEMG).

For more information, visit <http://lynwood.ca.us>.

PUBLIC WORKS DIRECTOR

City of Lynwood, CA

THE DEPARTMENT

The Department of Public Works is responsible for maintaining and repairing the City's water system, sewer system, streets, storm drains, street lighting, traffic signals, parks, median islands, buildings and related facilities. In addition, the Department oversees tree maintenance and administers the trolley bus, oil recycling, refuse collection/recycling, street sweeping and garage programs. Other key focus areas for the Public Works Department include: planning, designing and constructing capital improvement projects and reviewing and issuing permits for private development projects in compliance with NPDES, ADA, and other regulations and laws. For additional information about the Department's activities, visit <http://lynwood.ca.us/public-works/>.

THE POSITION

The Public Works Director plans, organizes, directs and coordinates a comprehensive public infrastructure and municipal services program to protect and enrich the daily lives of the people who live, work, and visit the City of Lynwood. The Director acts as technical advisor to the Mayor, City Manager, City Council and department heads concerning public works and engineering proposals and programs. He/She also coordinates the efforts of and supervises Public Works department staff, prepares and manages the Department budget, oversees the work of outside consultants, and carries out other high level administrative duties. This is an At-Will position.

THE IDEAL CANDIDATE

The ideal candidate will be a self-starter and inspirational leader who successfully mobilizes people and resources to complete the projects in the City's Capital Improvement Program in a timely manner. This person will be an innovative and effective problem-solver who has the vision and dedication to move the City forward.

The successful candidate will have a strong background in the field of public works and a positive track record of overseeing design, construction, maintenance and operation, and utility services. This individual will be a good writer and presenter with the ability to analyze and present complex information in an easily understood manner to facilitate sound decision making. He/She will be an excellent project manager and coach who provides clear direction, develops and mentors staff to perform at the highest professional level, and holds people accountable. Finally, this person will enjoy working in a challenging, fast-paced, team-oriented environment.

Education and Experience:

Any combination of training and experience which would provide the required knowledge and abilities is qualifying. A typical way to qualify is graduation from an accredited university with a Bachelor's degree in Public Administration, Civil Engineering or a closely related field; 7 years executive level experience in the public sector; and at least 3 years experience supervising professional and subprofessional engineering, maintenance and utility service personnel.

Licenses, Certificates & Special Requirements:

- Possession of a valid Certificate of Registration as a Civil Engineer issued by the State Board of Registration for Professional Engineers is required.
- Possession of an appropriate California driver's license issued by the State Department of Motor Vehicles.
- Bilingual communications skills (English/Spanish) will be advantageous but are not required.

COMPENSATION & BENEFITS

The salary range for the Public Works Director is \$130,000 to \$165,000, DOQ. In addition, the City of Lynwood offers the following benefits:

- Retirement - CalPERS 2% @ 62 benefit formula for new employees; 3% @ 60 benefit formula for current members of CalPERS (or reciprocal agency) and individuals who have less than a six month break in service.
- All employees are required to pay the 8% Employee Paid Member Contribution (EPMC).
- Medical Insurance - The City contributes up to \$1,128.40 per month towards any medical plan selected by the employee and his/her eligible dependents.
- Dental/Vision Insurance - The City will contribute up to 80% of the family premium for dental and vision insurance. Life Insurance – Life, AD & D covered at 100% by the City.
- Deferred Compensation - The City offers a choice of two deferred compensation providers.
- Vacation - Accrued at two weeks each year with increases based on years of service
- Sick Leave - 96 hours annually
- Management Leave - 90 hours annually
- Holidays - 11 paid holidays and 4 days floating holidays annually
- 4/10 Work Schedule
- Additional Benefits may include: Longevity Pay, Education Incentive, Bilingual Pay, an Employee Assistance Program, and opportunities for Citywide Training and a flexible schedule.

HOW TO APPLY

Please **apply on-line** by **December 4, 2017**, at www.alliancerc.com. For questions and inquiries, please contact:

Cindy Krebs

Telephone: (562) 901-0769 Email: ckrebs@alliancerc.com

or Sherrill Uyeda

Telephone: (562) 901-0769 Email: suyeda@alliancerc.com

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