

DIRECTOR OF MAINTENANCE

Eastern Municipal Water District

(Perris, CA)





THE DISTRICT

Located in western Riverside County, California, the Eastern Municipal Water District (EMWD) provides safe and reliable water, wastewater, and recycled water management services to a population of nearly 785,000 people in a 542 square mile service area. The District's main office is located in Perris, California with key operational facilities located along the 215 highway corridor from Moreno Valley to Temecula. Operations extend eastward to Hemet and San Jacinto.

The District was organized as a Municipal Water District in 1950 for the primary purpose of importing Colorado River water to its service area, thereby augmenting local water supplies. The District began providing wastewater treatment services to customers within its service area in 1962 and, as a result, has become actively involved in the production of recycled water. EMWD is governed by a five member Board of Directors and conducts its business with the support of a highly trained workforce of approximately 620 employees. The District's FY 2016-17 Operating Budget and Capital Improvement Plan total \$171,205,900 and \$88,216,900, respectively. The District's services include:

Water Supply: The District's water supply portfolio consists of the following: State Water Project, Colorado River Aqueduct, recycled, wells, brackish groundwater desalination facilities, water filtration treatment plants, and raw water supply. Eastern Municipal Water District sells approximately 86,700 acre-feet of fresh water annually.

Water Storage: The District maintains 82 tanks that hold more than 194 million gallons of water. These tanks serve 70 different pressure zones.

Sewer: Field crews maintain 1,869 miles of existing pipelines and 48 active lift stations. Four treatment plants typically reclaim 45 million gallons per day from an estimated 224,000 connections, including those served by local utility agencies and municipalities.

Water Recycling: With four regional water reclamation facilities, the District delivers only the highest level of tertiary quality recycled water to its customers and is one of the largest recycled water providers in California. During 2016, the District sold 34,989 acre-feet of recycled water.

For more information, visit www.emwd.org.

THE POSITION

Reporting to the Assistant General Manager of Operations and Maintenance, the Director of Maintenance plans, organizes, directs and implements comprehensive strategies and programs for the maintenance of the District's potable water and recycled water pumping and distribution systems, wastewater pumping facilities, four potable water treatment plants, and 54 sewage lift stations. This person also oversees, inspects and coordinates the work of contractors engaged in the maintenance and repair of all of the District's facilities; develops short-term and long-term facility maintenance, refurbishment, and replacement programs utilizing the District's the Computerized Maintenance Management System (CMMS); and performs related duties as assigned.

The Director of Maintenance leads a team of approximately 100 professionals and the work of the department is accomplished through four subordinate managers: Mechanical Services Manager, Electrical Services Manager, Field Services Manager, Asset and Facilities Manager.

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THE IDEAL CANDIDATE

The ideal candidate will be a change agent who shows initiative and manages for results. He/She will have strong writing skills, exceptional technical aptitude, and proven experience with budget development and monitoring. Individuals with construction management and/or facility maintenance experience will be well-suited for this job. Familiarity with Maximo and SCADA will be a plus. Finally, the person selected to be EMWD's next Director of Maintenance will be a team builder who collaborates and communicates with other individuals throughout the District to achieve positive results.

Knowledge and Abilities:

- Understands the theory, principles, practices and techniques of maintenance as they apply to water and recycled water distribution systems, water treatment plants, and wastewater pumping facilities.
- Comprehends the principles, practices and techniques involved in the construction, maintenance and operation of large, complex potable and recycled water distribution systems, water treatment plants, and wastewater pumping facilities.
- Analyzes complex management and administrative issues and makes sound recommendations for addressing them.
- Develops and implements appropriate procedures and controls.
- Prepares clear, concise and comprehensive correspondence, reports, studies and other written materials.
- Establishes and maintains effective working relationships with all levels of District management, other governmental officials, contractors, vendors, employees and the public.
- Exercises tact and diplomacy in dealing with sensitive, complex and confidential issues and situations.

Education & Experience:

Graduation from an accredited college or university with a bachelor's degree in engineering, public or business administration, or a closely related field and at least ten years of progressively responsible experience in the operation and maintenance of large, complex water and recycled water distribution systems, water treatment plants, and water pumping facilities, at least five of which were in a management capacity. Persons with an equivalent combination of training and experience may be considered.

Licenses, Certificates & Special Requirements:

A valid California driver's license and the ability to maintain insurability under the District's Vehicle Insurance Policy is required.

COMPENSATION & BENEFITS

The annual salary range for this position is \$125,278 to \$155,605. Placement within this range will be dependent on qualifications. In recognition of the value its employees deliver to the organization, EMWD offers a generous compensation and benefits package which includes:

Health Insurance: Family medical and dental allowance of up to \$22,561 per year.

Vision Plan: Full coverage for employee; option to add dependents at employee's cost.

Paid Time Off (PTO): 176 hours per year.

Holidays: 12 paid holidays per year.

Retirement: Classic Members: CalPERS; 2% at 55 benefit formula. The District currently pays 2% of the employee contribution and employees pay the additional 5%. New Members: CalPERS; 2% at 62 benefit formula. The employee contribution is 5.75%. The District does not participate in Social Security.

Deferred Compensation: Two programs are offered to employees:

401(a) - District provides annual contribution of \$1,180.

457 Plan - Voluntary program for employees; District provides match equal to 2.0% of employee's annual salary.

Retiree Medical Coverage: Is provided through CalPERS with the District providing the PEMHCA minimum premium.

Life Insurance: Equal to annual salary up to a maximum of \$250,000. Employees may purchase up to an additional \$500,000 in life insurance with the District paying 50% of the premium.

Employee Assistance Program: Available to employees and their families.

Pay for Performance: Program offered for high-performing employees

HOW TO APPLY

Please apply on-line at www.alliancerc.com by **April 21, 2017**. For questions and inquiries, please contact:

Cindy Krebs

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