

DIRECTOR OF FACILITIES AND MAINTENANCE

Coachella Valley Water District

(Palm Desert, CA)





THE COMMUNITY

The Coachella Valley (Valley) includes the desert cities of Palm Springs, Cathedral City, Rancho Mirage, Palm Desert, La Quinta, Indian Wells, Desert Hot Springs, Indio and Coachella. It was one of the fastest growing regions in Southern California and offers an ideal place to work, play and raise a family. Decades ago, the Hollywood elite discovered the Valley as a place for fun, sun and relaxation. Since then, several hundred thousand residents have discovered the Valley as a year round home.

The Valley has created a national and international reputation for having a luxury resort lifestyle. It is home to world class resorts such as the La Quinta Resort & Club, Renaissance Esmeralda, Miramonte Resort and Marriott's Desert Springs Resort and Spa.

Millions of tourists each year visit the Valley to enjoy its shimmering pools, challenging fairways and five-star resorts. The Valley is also recognized as the golf, tennis and polo capital of the west. The Valley plays host to many internationally known golf events such as the Humana Challenge (PGA Tour) and the Nabisco Dinah Shore Tournament (LPGA Tour). The BNP Paribas Open (USTA) is featured at the Indian Wells Tennis Garden and international polo matches in Indio annually attract a worldwide audience.

The Valley's population is projected to double in the next 35 years. The weather in the Valley has abundant sunshine, clear blue skies, low humidity, warm temperatures and only a hint of rain. The blue skies and sunshine are the norm in the Valley more than 350 days a year.

THE COACHELLA VALLEY WATER DISTRICT

Coachella Valley Water District (CVWD) is unique in that it provides several water-related services:

- Domestic water
- Sanitation (sewage collection and wastewater treatment)
- Recycled (nonpotable) water
- Irrigation with imported water and agricultural drainage
- Groundwater replenishment
- Regional stormwater protection
- Management of the Coachella Valley's multitude of water resources and conservation

CVWD has a rich history that dates back to 1918. All drinking water comes from a vast aquifer, and CVWD imports Colorado River water via a 123-mile canal for agricultural and golf course irrigation. Groundwater replenishment occurs at three facilities. CVWD was among the original signatories to the Party of Seven

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Agreement of 1931, which divided California's share of Colorado River water. CVWD is a State Water Contractor with an entitlement that, when combined with that of neighboring Desert Water Agency, is the equivalent to the third largest entitlement in the state. Only one other agency in California has entitlements to Colorado River and State Water Project water.

CVWD's mission is "To meet the water related needs of the people through dedicated employees providing high quality water at reasonable cost." CVWD has offices located in the cities of Palm Desert and Coachella and has nearly 1,000 square miles within its boundaries. Most of the service area is in Riverside County, but CVWD also extends into Imperial and San Diego counties. A governing five-member Board of Directors is elected from five geographic divisions for four-year terms.

Some data from each of the services is provided here: six water service functions and statistics (end of 2015) are summarized below:

Domestic Water

- Population Served - 318,217
 - Active Accounts - 109,167
 - Average Daily Demand - 74.9 mgd*
 - Active Wells - 92
 - Distribution Reservoirs - 61
 - Distribution Piping - 1,993 miles
- *mgd: million gallons a day

Sanitation (Wastewater)

- Population Served - 272,982
- Active Accounts - 93,969
- Average Daily Flow - 17.04 mgd
- Wastewater Reclamation Facilities - 5
- Total daily plant capacity - 33.5 mgd
- Collection System Piping - 1,129 miles

Nonpotable Water*

- Active Accounts - 46
 - Nonpotable water deliveries - 35,356 af**
 - Total daily capacity - 18 mgd
 - Reclamation Plants producing recycled water - 3
 - Distribution piping system - 29.5 miles
- *Includes imported/recycled water
** af: acre-feet

Canal Irrigation & Drainage

- Irrigable Acres - 76,456
- Active Accounts - 1,190
- Total Water Delivered - 327-010 af
- Irrigation Distribution System - 485 miles
- Coachella Canal - 123 miles
- Farm Drainage Area - 37,425 acres
- On Farm Drainage Piping - 2,298 miles
- CVWD Open Drains - 21 miles
- CVWD-Pipe Drains - 166 miles

Stormwater

- Service Area - 381,479 acres
- Stormwater Channels - 16
- Length of Whitewater River/Coachella Stormwater Channel - 49 miles
- Length of Stormwater Facilities - 134 miles

Groundwater Management

(in Cooperation with Desert Water Agency)

- Replenishment Facilities 3
- Replenishment from imported water - 38,298 af
- Imported supply since 1973 - 3,309,508 af

CVWD's five-year Capital Improvement Plan (CIP) is approximately \$701 million. Currently, CVWD has a staff of more than 500. For more information, please visit www.cvwd.org.

THE DEPARTMENT

The Director of Facilities and Maintenance oversees the Trades and Support Department. This department consists of approximately 135 full time employees in eight divisions with a variety of skills, including: fleet services, facilities maintenance, landscaping, electrical, heating ventilation and air conditioning (HVAC), electronics, mechanical, pump repair,



canal and distribution system maintenance, and stormwater and drainage. Annual operations and maintenance budget responsibility is approximately \$30 million.

- **Fleet Services** – Responsible for the acquisition, maintenance, repair and ultimate disposal of over 400 District vehicles, construction and material equipment including both stationary and mobile emergency generators.
- **Systems Infrastructure** – Responsible for the repairs and maintenance of all District utility and delivery systems from the Whitewater spreading area in the north above Palm Springs through the All American Canal turn-out southwest of Yuma, AZ.
- **Facilities Maintenance** – Responsible for indoor and outside maintenance of all District facilities and land holdings, such as potable and nonpotable water sites, sanitation sites, and canal and irrigation sites through the use of both in-house and contract staff. Oversees fully contracted janitorial and security services of three District administrative facilities.
- **Electrical** – Consists of three divisions: Electrical, HVAC, and Pump and Motor Maintenance. This division is primarily responsible for the electrical, mechanical, and HVAC maintenance and repair at all District facilities. A secondary function of the Electrical Shop is to provide support to other departments, as needed.
- **Electronics** – Responsible for installation, implementation, design, and maintenance of weather alert stations, automation and communication equipment, video security and building electronics at all domestic, sanitation, irrigation, nonpotable, stormwater, and microwave tower sites.
- **Canal & Distribution System Maintenance** – Primarily responsible for maintenance of the 123-mile Coachella Canal and the associated 485 miles of distribution system.
- **Stormwater & Drainage** – Maintains the integrity of the Whitewater and Coachella Valley Stormwater Channels with their tributary channels from Palm Springs to the Salton Sea. Additional responsibilities include maintaining free-flowing underground drain lines and open channels in order to maintain proper water table levels and facilitate leaching of salt nutrients down into the soil and away from the subsurface into the drainage system.
- **Mechanical** – Plans, organizes, supervises, and coordinates the design, construction, maintenance activities, and repairs of the mechanical equipment at the District's wastewater reclamation plants, lift stations, pumping plants, and related equipment in the sanitation sewer system.

For more detailed information on the Department and divisions, please visit:

<http://www.cvwd.org/ArchiveCenter/ViewFile/Item/453>.

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THE POSITION

The Director of Facilities and Maintenance reports to the General Manager and is responsible for managing a wide variety of district functions through subordinate supervisors that includes Fleet Management, Building Trades, the Electronics Division including SCADA and Telemetry, the Electrical Division includes HVAC, the Mechanical Division for the Sanitation facilities, and Facilities Maintenance Division; is responsible for the operation and maintenance of the Coachella Canal and its agricultural irrigation delivery system; and oversees the management of the regional Stormwater channel and agricultural drainage operations.

For a detailed job description, please contact info@alliancerc.com.

TOP PRIORITIES

The incoming Director of Facilities and Maintenance will focus on the following areas:

- Asset Management – the District is conducting a comprehensive condition assessment of its entire inventory and developing a methodical approach to implementing a preventative maintenance program.
- Resource allocation and scheduling to identify and prioritize deferred maintenance.
- Update an antiquated irrigation system that is requiring increased maintenance and repair.
- Stormwater Issues – balancing maintenance needs with environmental permitting requirements of state and federal agencies and right of way issues involving Native American land holdings.
- New regional bike path - Working with Coachella Valley Association of Governments (CVAG) on maintenance, access and use issues as this new regional transportation concept utilizes District property.
- SCADA system - participate in prioritizing the development and implementation of a new data acquisition and operation control system.

THE IDEAL CANDIDATE

The ideal candidate will be a proactive, strategic planner who is able to work with a diverse group of people and organizations at all levels such as engineers, finance, field staff and other cities, districts and agencies. The select candidate will be a forward thinker, a team player and good collaborator.

This candidate will have outstanding communication skills and be able to work well with other departments internally.

Education, Experience and Certifications

- Any combination of training, education, and experience, which would likely provide the required knowledge and abilities, is qualifying. A typical candidate would have broad and extensive experience in maintenance, construction, directing the work of skilled trades, such as carpentry, plumbing, heating, ventilating, air conditioning (HVAC), or electrical; and operational activities including 5 years of management and supervisory experience. It is desirable that the candidate successfully completed a four year degree program from a recognized college or university with a major in business, water management, engineering or a closely related field.
- A construction and maintenance background is preferred. Also, experience in irrigation is a plus.
- Professional Engineer (PE) license is desirable.
- Valid California Operators license issued by the State Department of Motor Vehicles. Department of Motor Vehicles driving record may influence employment or classification.

COMPENSATION

The salary range for this position is \$171,540 to \$225,768 and will be dependent upon the qualifications and experience of the selected candidate. In addition, benefits are provided which include: health, dental, and vision insurance; participation in the California Public Employees' Retirement System; holidays (13 per year); vacation; sick leave; Deferred Compensation programs including 457 and 401A plans, and educational reimbursement. Relocation assistance is also offered.

HOW TO APPLY

Please apply **on-line** by **December 16, 2016** at www.allianceRC.com. For questions and inquiries, please contact:

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