

EXECUTIVE DIRECTOR

Port of Oakland, CA





THE PORT OF OAKLAND

The Port of Oakland includes the Oakland seaport, Oakland International Airport, and 20 miles of waterfront. The Oakland seaport is among the top ten busiest container ports in the U.S.; Oakland International Airport is the fifth largest airport in California offering over 375 daily passenger and cargo flights; and the Port's real estate includes commercial developments such as Jack London Square and hundreds of acres of public parks and conservation areas. The Port employs approximately 500 individuals and has annual revenues of approximately \$381 million. Together, through Port operations and those of its tenants and users, the Port generates more than 84,000 jobs in the region and the Port's overall economic value—from business revenue, consumer spending, and total value of goods and services—tops \$130 billion. The Port of Oakland was established in 1927 and is an independent department of the City of Oakland. For more information, visit the Port's website at www.portoakland.com

THE COMMUNITY

Nestled in between the San Francisco Bay and the California coastal mountains, the City of Oakland has a rich history, diverse culture and expanding local economy. Its temperate Bay Area climate - rated the best in the nation - combined with a vast network of arts, entertainment, recreational and educationally-enriching amenities make Oakland a thriving setting for its 447,000 residents and a tourist destination for thousands of visitors annually. The City's diverse landscape is a lively urban-suburban mix of beautiful hillside residential neighborhoods, a large stock of historic homes and buildings, two lakes and the Oakland Estuary.

Oakland is also one of the nation's most diverse cities, with residents speaking nearly 125 different languages and dialects. Oakland's diversity is also reflected in more than 600 year-round cultural fairs and events citywide. Other recreational, cultural and entertainment activities take place in 106 parks, Lake Merritt, Jack London Square, Knowland Park Zoo, the Oakland Museum of California and the Paramount Theater, among other welcoming venues.

Oakland is in close proximity to some of California's most famous destinations - San Francisco is just minutes away and the world-renowned Napa Valley wine country is a short distance further. In addition, Oakland is just three hours from Lake Tahoe and the Sierra Mountains, less than three hours from Monterey, Carmel and Mendocino, and a short one-hour flight to Southern California. For longer trips, travelers can take advantage of the generous flight schedule offered by the numerous major carriers at Oakland International Airport. Encompassing a wide range of housing and educational choices for its residents while providing all the elements of an attractive urban city, Oakland is a great place to live and work.

THE POSITION

The Executive Director directs and administers the overall activities of the Port of Oakland in accordance with the policies, goals, and mission established by the Board of Port Commissioners. The Executive Director provides oversight and maintains strategic direction of the organization through the management and leadership of senior Port executives and enhances the Port's financial and commercial assets through strategic planning and prudent development.

EXECUTIVE DIRECTOR

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This is the highest executive position in the organization and has overall responsibility for organizational planning, policy development, fiscal management, administration and operation of all Port functions, activities and programs. The Executive Director is responsible for carrying out the policies and directives of the Board of Port Commissioners. The Executive Director serves at the pleasure of the 7-member Board of Port Commissioners, who are nominated by the Mayor and confirmed by the City Council, but who have independent authority with respect to all Port matters.

Top Priorities and Goals

- **Long Term Planning** – The next Executive Director will be responsible for creating a long-range strategic plan for the Port. He/She will assist the Board in defining the Port’s goals for the three business lines in terms of economic health, financial growth and environmental impact on the local community, region and state.
- **External Relationships** – The Executive Director will maintain and cultivate relationships with the local, regional, state and federal agencies having intersecting jurisdictions with the Port. He/She will stay abreast of legislation, regulations and compliance. The Executive Director will enhance relationships with the City of Oakland’s Office of the Mayor and city leadership. He/She will establish and maintain collaboration between the Port and local municipalities. He/She is responsible for establishing, maintaining working relationships with the Ports extensive and diverse constituents, including its customers, tenants, vendors and community organizations and neighbors of the Seaport, Jack London Square, the airport and the 20 mile of Trust lands along the estuary.
- **Financial Management** – The Executive Director will lead the Port in continuing to grow and develop its lines of businesses, focusing on how to enhance the Port’s economic value to the region as well as mitigating the impacts these businesses may have on the community.

The position is open due to the retirement of the incumbent.

THE IDEAL CANDIDATE

The next Executive Director will be a proven and successful manager who possesses the breadth and knowledge to lead the diverse operations of the Port. This candidate will understand the Port’s values and be committed to the vision and social responsibility that the Port has worked so hard to establish and uphold.

Additionally, the ideal candidate will “hit the ground running” as the Port is actively engaged with the Oakland A’s in negotiating a ballpark/mixed-use project at Howard Terminal and planning for potential major improvements at the Oakland International Airport. This person will also thrive in working within the Port’s unique hybrid type of government and business environment. The selected candidate will be engaging, strategic, thoughtful and forward-thinking. He/She will delegate to the strong team in place and enjoy representing the Port to the community, local region, state and nation.

Education and Experience

This position requires relevant education and substantial experience leading complex organizations and leading/managing a unique multidisciplinary team of high level professionals. A typical combination would include graduation from an accredited college or university with a master’s degree in public administration, business administration, or related fields plus ten years of professional work experience as a senior executive.

In addition, the ideal candidate will also:

- Have a strong understanding of applicable laws, regulation, legal mandates, guidelines and standards affecting administration of each of the Port’s business lines.
- Have skills in financial management and planning and be knowledgeable about public sector budgeting and administration.

- Have outstanding communication and presentation skills.
- Be comfortable working with labor groups and as well as a civil service system.

Candidates with a combination of public and private sector experience are encouraged to apply.

COMPENSATION AND BENEFITS

The salary range for this position will be commensurate with the qualifications and experience of the successful candidate. The Port's benefit program ranks among the best in the region for public jurisdictions and is designed to reward performance and promote a balanced lifestyle, both at the workplace and away from the workplace, for our employees and their families. The Port is committed to the health and well-being of its employees and has been recognized as a FIT-Friendly Employer by the American Heart Association. The Port's attractive benefits package includes:

- California Public Employees Retirement System (CalPERS) pension formula of 2% at 62 for new members or 2.5% at 55 for new hires with other CalPERS membership and/or reciprocity.
- The Port offers lifetime retiree medical benefits for eligible employees and dependents.
- The Port pays 100% of Kaiser medical, dental and vision premium cost for employees and dependents.

Time Away from Work

- From 2 to 5 weeks of vacation depending on years of employment at the Port.
- 10 days of Management Leave.
- 12 days of sick leave per year after three months of employment.
- 13 paid holidays and 1 Floating Holiday.

To learn more, visit <http://www.portofoakland.com/business/human-resources/>.

HOW TO APPLY

Please apply **on-line** by **October 4, 2019** at www.alliancerc.com. Candidate interviews are slated to be conducted during the weeks of October 21st or 28th, 2019.

For questions and inquiries, please contact:

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